

## **Privacy Notice**

This privacy notice discloses the privacy practices for Loveinccuyahoga.org. This privacy notice applies solely to information collected by this web site.

### **Information Collection, Use and Sharing**

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone. This includes names, address, e mail address phone numbers and credit card information where applicable.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request.

Unless you ask us not to, we may contact you via email in the future to tell you about up- coming events, or newsletters.

### **Your Access to and Control Over Information**

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number given on our website:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about or use of your data.

### **Security**

We take precautions to protect your information. When you submit sensitive information via the web site, your information is protected both online and offline.

Whenever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a closed lock icon at the bottom of your web browser, or looking for “https” at the beginning of the address of the web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

### **Changes to this Policy**

We may make changes to this privacy notice from time to time. You may check back on this page at any time to see our current policy.

**If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 216-459-0302 or via email at [janice@loveinccuyahoga.org](mailto:janice@loveinccuyahoga.org).**